



## Summer Camp Counselor Job Description

### Purpose of Position:

Des Moines Christian School is seeking enthusiastic and responsible Summer Camp Counselors to join our team and help fulfill our mission by providing a safe, nurturing, and enjoyable environment for children in our Summer Child Care program. As a Summer Camp Counselor, you will play a key role in creating positive experiences for children while ensuring their safety, well-being, and enjoyment throughout the camp day.

### Position:

- Part-time or Full-time available
- Seasonal, summer position
- Hourly

**Reports To:** Assistant Early Education Director

### Qualifications:

- Minimum age 16.
- Professing believer in Jesus Christ as Lord and Savior and committed to growing in relationship with Him.
- In agreement with the Des Moines Christian School Statement of Faith.
- In agreement with the Des Moines Christian School Biblical Convictions for Christian Education.
- Regularly attends and is actively involved in a church that affirms historic Christian orthodoxy (doctrine, faith, teaching, practice), consistent with the DMC Statement of Faith, through that church's public creed, confession, core beliefs, or statement of faith.
- Relates well to children at all grade levels in a positive and nurturing manner.
- Experience working with children is preferred.
- Must be able to pass child abuse and background check.
- Various training prior to or able to obtain after hire: First Aid/CPR, Mandatory Child Abuse Reporting, Universal Precautions, Child Care Essential Pre-Service Training.
- Must be physically able to lift a minimum of 25 pounds, and work indoors or outdoors.
- Must be able to assume postures in low levels to allow physical and visual contact with children, see and hear well enough to keep children safe, and engage in physical activity with children.

### Professional Profile:

- Demonstrated commitment to the mission of DMCS: *Equipping minds and nurturing hearts to impact the world for Christ.*
- Characterized with integrity and maintains confidentiality
- Utilizes critical thinking and problem-solving skills.
- Demonstrates excellence in communication.
- Exercise mature judgment and sound decision-making.
- Keeps children as the primary focus.
- Demonstrates consistent spiritual leadership.
- Demonstrated ability to work collaboratively as a team.
- Pursues continuing education as required by the Department of Human Services.
- Maintains a high level of attendance and is punctual.



### **Responsibilities:**

- Supervises children and is mindful of their safety at all times.
- Engages children in interactive activities including organized arts and crafts, singing, sports activities, games and field trips while maintaining a safe environment.
- Partners with other staff to lead and organize games, projects and other activities.

### **Responsibilities continued**

- Demonstrates a customer service focus through a display of courtesy, service, cooperation, hospitality, sensitivity, and professionalism to internal and external customers
- Serves as a positive role model for all children.
- Establishes a professional relationship with parents.
- Assists with preparation for daily activities and clean up afterward.
- Circulates among the children and is alert to their needs.
- Maintains a clean, orderly, and safe space for children.
- Ensures that first aid is given to all children in need.
- Greets parents and children at drop-off and pick-up time.
- Cleans tables before and after food is served.
- Communicates with the Early Education Assistant Director as needed on any child safety or discipline issues.
- Attends required staff meetings.
- Performs all other duties as assigned.



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